

Olde Town Metropolitan District

c/o Community Resource Services
7995 E. Prentice Avenue, Suite 103E
Greenwood Village, CO 80111-2710
303-381-4960

August 15, 2023

Chris Vanderpool
Town Clerk to Town of Parker
20120 E. Mainstreet
Parker, Colorado 80138-7335

Re: Annual Report

Dear Chris Vanderpool,

The District is responsible for submitting an annual report to the Town Administrator in August of each year. The District's Service Plan states that the annual report shall include the following information:

		Status
1.	The purpose of the District is to finance, acquire and construct public improvements within and without its boundaries, including streets and traffic controls, water and sanitary sewer facilities, and storm sewer services and facilities ("Improvements"). The District anticipates that the Improvements acquired or constructed for the use and benefit of District taxpayers within the District boundaries will be dedicated to and maintained by the Town of Parker ("Town" or "Parker").	No public improvements were constructed in 2022
2.	The audited financial statements of the District for the report year including a balance statement of December 31 of the report year and the statements of operations for the report year, unless an exemption from audit has been granted under the Local Government Audit Law;	2022 Audit Exemption – <u>Attachment 1</u>
3.	A summary of the capital expenditures incurred by the District in development of public facilities in the report year, as well as any capital improvements or projects proposed to be undertaken in the five (5) years following the report year, unless disclosed within a separate schedule to the financial statement;	None
4.	Unless disclosed within a separate schedule to the financial statement, a summary of the financial obligations of the District at the end of the report year, including the amount of outstanding indebtedness, the amount and terms of any new District indebtedness or long-term obligations issued in the report year, the total assessed valuation of all taxable properties within the District as of January 1 of the report year and the current mill levy of the District pledged to debt retirement in the report year;	2023 Mill Levy Certification <u>attachment 2</u> & Financial Obligation Schedule – <u>Attachment 3</u>
5.	The District's budget for the calendar year in which the annual report is submitted;	2023 Certified Record of Proceedings – <u>Attachment 4</u>
6.	A summary of the commercial development in the District for the report year;	None

7.	A summary of all fees, charges and assessments imposed by the District as of January 1 of the report year;	None
8.	Certification of the Board that no action, event or condition enumerated in section 10.11.060 of the Parker Municipal Code, as amended, has occurred in the report year;	None
9.	The name, business address and telephone number of each Board member and the Board's chief administrative officer and general counsel, together with the date, place and time of the regular meetings of the Board.	Transparency Notice – <u>Attachment 5</u> & Contact Information – <u>Attachment 6</u>
10.	Boundary changes made.	None
11.	Intergovernmental Agreements entered into or terminated with other governmental entities.	None
12.	Access information to obtain a copy of rules and regulations adopted by the Board.	Rules of Official Custodian – <u>Attachment 7</u>
13.	A summary of litigation involving public improvements owned by the special district	The District is not aware of any litigation involving public improvements.
14.	A list of facilities or improvements constructed by the special district that were conveyed or dedicated to the county or municipality.	None
15.	Notice of any uncured defaults existing for more than ninety days under any debt instrument of the special district.	No notices of any uncured default were issued during fiscal year 2022.
16.	Any inability of the special district to pay its obligations as they come due under any obligation which continues beyond a ninety-day period.	To the best of our actual knowledge, the District has been able to pay its obligations as they come due during fiscal year 2022.

Please let me know if you have questions regarding any of the enclosed information.

Sincerely,



Rhonda S. Bilek
District Admin/Assistant Manager

Enclosures/Attachments:

- 1-2022 Audit Exemption
- 2-2023 Mill Levy Certification
- 3-Obligation Schedule
- 4-2023 Certified Record of Proceedings
- 5-Transparency Notice
- 6-Contact Information
- 7-Rules of Official Custodian

Olde Town Metropolitan District
Annual Report

Attachment 1
2022 Audit Exemption

APPLICATION FOR EXEMPTION FROM AUDIT

LONG FORM

NAME OF GOVERNMENT
ADDRESS

OLDE TOWN METROPOLITAN DISTRICT
7995 E. PRENTICE AVENUE, SUITE 103E
GREENWOOD VILLAGE, CO 80111

For the Year Ended
12/31/2022
or fiscal year ended:

CONTACT PERSON
PHONE
EMAIL

PHYLLIS BROWN
303-381-4960
pbrown@crsofcolorado.com

CERTIFICATION OF PREPARER

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:
TITLE
FIRM NAME (if applicable)
ADDRESS
PHONE
DATE PREPARED
RELATIONSHIP TO ENTITY

Phyllis Brown
DISTRICT ACCOUNTANT
COMMUNITY RESOURCE SERVICES OF COLORADO
7995 E. PRENTICE AVENUE, SUITE 103E, GREENWOOD VILLAGE, CO 80111
303-381-4960
3/24/2023
DISTRICT ACCOUNTANT

PREPARER (SIGNATURE REQUIRED)



Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES	NO	If Yes, date filed:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

Please use this space to provide explanation of any items on this page

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		
		General Fund	Debt Fund		Fund*	Fund*	
Assets				Assets			
1-1	Cash & Cash Equivalents	\$ 11,387	\$ 45,515	Cash & Cash Equivalents	\$ -	\$ -	
1-2	Investments	\$ 78,283	\$ 11,150	Investments	\$ -	\$ -	
1-3	Receivables	\$ 56,146	\$ 78,604	Receivables	\$ -	\$ -	
1-4	Due from Other Entities or Funds	\$ -	\$ -	Due from Other Entities or Funds	\$ -	\$ -	
1-5	Property Tax Receivable	\$ -	\$ -	Other Current Assets [specify...]	\$ -	\$ -	
	All Other Assets [specify...]				\$ -	\$ -	
1-6	Lease Receivable (as Lessor)	\$ -	\$ -		\$ -	\$ -	
1-7	Prepaid Expense	\$ 2,571	\$ -	Total Current Assets	\$ -	\$ -	
1-8		\$ -	\$ -	Capital & Right to Use Assets, net (from Part 6-4)	\$ -	\$ -	
1-9		\$ -	\$ -	Other Long Term Assets [specify...]	\$ -	\$ -	
1-10		\$ -	\$ -		\$ -	\$ -	
1-11	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 148,387	\$ 135,269	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ -	\$ -	
Deferred Outflows of Resources:				Deferred Outflows of Resources			
1-12	[specify...]	\$ -	\$ -	[specify...]	\$ -	\$ -	
1-13	[specify...]	\$ -	\$ -	[specify...]	\$ -	\$ -	
1-14	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$ -	\$ -	(add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS	\$ -	\$ -	
1-15	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 148,387	\$ 135,269	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ -	\$ -	
Liabilities				Liabilities			
1-16	Accounts Payable	\$ 2,352	\$ -	Accounts Payable	\$ -	\$ -	
1-17	Accrued Payroll and Related Liabilities	\$ 46	\$ -	Accrued Payroll and Related Liabilities	\$ -	\$ -	
1-18	Unearned Property Tax Revenue	\$ 907	\$ 1,270	Accrued Interest Payable	\$ -	\$ -	
1-19	Due to Other Entities or Funds	\$ -	\$ -	Due to Other Entities or Funds	\$ -	\$ -	
1-20	All Other Current Liabilities	\$ -	\$ -	All Other Current Liabilities	\$ -	\$ -	
1-21	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	\$ 3,305	\$ 1,270	(add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES	\$ -	\$ -	
1-22	All Other Liabilities [specify...]	\$ -	\$ -	Proprietary Debt Outstanding (from Part 4-4)	\$ -	\$ -	
1-23		\$ -	\$ -	Other Liabilities [specify...]:	\$ -	\$ -	
1-24		\$ -	\$ -		\$ -	\$ -	
1-25		\$ -	\$ -		\$ -	\$ -	
1-26		\$ -	\$ -		\$ -	\$ -	
1-27	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$ 3,305	\$ 1,270	(add lines 1-21 through 1-26) TOTAL LIABILITIES	\$ -	\$ -	
Deferred Inflows of Resources:				Deferred Inflows of Resources			
1-28	Deferred Property Taxes	\$ 56,146	\$ 78,604	Pension/OPEB Related	\$ -	\$ -	
1-29	Lease related (as lessor)	\$ -	\$ -	Other [specify...]	\$ -	\$ -	
1-30	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	\$ 56,146	\$ 78,604	(add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS	\$ -	\$ -	
Fund Balance				Net Position			
1-31	Nonspendable Prepaid	\$ 2,571	\$ -	Net Investment in Capital Assets	\$ -	\$ -	
1-32	Nonspendable Inventory	\$ -	\$ -				
1-33	Restricted [specify...] TABOR/Debt Service	\$ 1,400	\$ 55,395	Emergency Reserves	\$ -	\$ -	
1-34	Committed [specify...]	\$ -	\$ -	Other Designations/Reserves	\$ -	\$ -	
1-35	Assigned [specify...]	\$ -	\$ -	Restricted	\$ -	\$ -	
1-36	Unassigned:	\$ 84,965	\$ -	Undesignated/Unreserved/Unrestricted	\$ -	\$ -	
1-37	Add lines 1-31 through 1-36 This total should be the same as line 3-33 TOTAL FUND BALANCE	\$ 88,936	\$ 55,395	Add lines 1-31 through 1-36 This total should be the same as line 3-33 TOTAL NET POSITION	\$ -	\$ -	
1-38	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE	\$ 148,387	\$ 135,269	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION	\$ -	\$ -	

PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		
		General Fund	Debt Fund		Fund*	Fund*	
Tax Revenue				Tax Revenue			
2-1	Property [include mills levied in Question 10-6]	\$ 55,277	\$ 77,388	Property [include mills levied in Question 10-6]	\$ -	\$ -	Please use this space to provide explanation of any items on this page
2-2	Specific Ownership	\$ 4,930	\$ 6,902	Specific Ownership	\$ -	\$ -	
2-3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -	
2-4	Other Tax Revenue [specify...]:	\$ -	\$ -	Other Tax Revenue [specify...]:	\$ -	\$ -	
2-5		\$ -	\$ -		\$ -	\$ -	
2-6		\$ -	\$ -		\$ -	\$ -	
2-7		\$ -	\$ -		\$ -	\$ -	
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 60,207	\$ 84,290	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	
2-9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -	
2-10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	
2-11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	
2-12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
2-13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
2-14	Grants	\$ -	\$ -	Grants	\$ -	\$ -	
2-15	Donations	\$ -	\$ -	Donations	\$ -	\$ -	
2-16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$ -	
2-17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -	
2-18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -	
2-19	Interest/Investment Income	\$ 1,795	\$ 1,271	Interest/Investment Income	\$ -	\$ -	
2-20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -	
2-21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -	
2-22	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -	
2-23		\$ -	\$ -		\$ -	\$ -	
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 62,002	\$ 85,561	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	
Other Financing Sources				Other Financing Sources			
2-25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -	
2-26	Lease Proceeds	\$ -	\$ -	Lease Proceeds	\$ -	\$ -	
2-27	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -	
2-28	Other [specify...]:	\$ -	\$ -	Other [specify...]:	\$ -	\$ -	
2-29	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	
2-30	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 62,002	\$ 85,561	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ -	\$ -	GRAND TOTALS
							\$ 147,563

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		General Fund	Debt Fund		Fund*	Fund*	
Expenditures				Expenses			
3-1	General Government	\$ 44,145	\$ -	General Operating & Administrative	\$ -	\$ -	
3-2	Judicial	\$ -	\$ -	Salaries	\$ -	\$ -	
3-3	Law Enforcement	\$ -	\$ -	Payroll Taxes	\$ -	\$ -	
3-4	Fire	\$ -	\$ -	Contract Services	\$ -	\$ -	
3-5	Highways & Streets	\$ -	\$ -	Employee Benefits	\$ -	\$ -	
3-6	Solid Waste	\$ -	\$ -	Insurance	\$ -	\$ -	
3-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	Accounting and Legal Fees	\$ -	\$ -	
3-8	Health	\$ -	\$ -	Repair and Maintenance	\$ -	\$ -	
3-9	Culture and Recreation	\$ -	\$ -	Supplies	\$ -	\$ -	
3-10	Transfers to other districts	\$ -	\$ -	Utilities	\$ -	\$ -	
3-11	Other [specify...]: County Treasurer Fees	\$ 823	\$ 1,152	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	
3-12		\$ -	\$ -	Other [specify...]	\$ -	\$ -	
3-13		\$ -	\$ -		\$ -	\$ -	
3-14	Capital Outlay	\$ -	\$ -	Capital Outlay	\$ -	\$ -	
Debt Service				Debt Service			
3-15	Principal (should match amount in 4-4)	\$ -	\$ 40,000	Principal (should match amount in 4-4)	\$ -	\$ -	
3-16	Interest	\$ -	\$ 43,225	Interest	\$ -	\$ -	
3-17	Bond Issuance Costs	\$ -	\$ -	Bond Issuance Costs	\$ -	\$ -	
3-18	Developer Principal Repayments	\$ -	\$ -	Developer Principal Repayments	\$ -	\$ -	
3-19	Developer Interest Repayments	\$ -	\$ -	Developer Interest Repayments	\$ -	\$ -	
3-20	All Other [specify...]:	\$ -	\$ -	All Other [specify...]:	\$ -	\$ -	
3-21		\$ -	\$ -		\$ -	\$ -	
3-22	Add lines 3-1 through 3-21	\$ 44,968	\$ 84,377	Add lines 3-1 through 3-21	\$ -	\$ -	
TOTAL EXPENDITURES				TOTAL EXPENSES			
3-23	Interfund Transfers (In)	\$ -	\$ -	Net Interfund Transfers (In) Out	\$ -	\$ -	
3-24	Interfund Transfers Out	\$ -	\$ -	Other [specify...][enter negative for expense]	\$ -	\$ -	
3-25	Other Expenditures (Revenues):	\$ -	\$ -	Depreciation/Amortization	\$ -	\$ -	
3-26		\$ -	\$ -	Other Financing Sources (Uses) (from line 2-28)	\$ -	\$ -	
3-27		\$ -	\$ -	Capital Outlay (from line 3-14)	\$ -	\$ -	
3-28		\$ -	\$ -	Debt Principal (from line 3-15, 3-18)	\$ -	\$ -	
3-29	(Add lines 3-23 through 3-28)			(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS	\$ -	\$ -	
TOTAL TRANSFERS AND OTHER EXPENDITURES							
3-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, less line 3-29	\$ 17,034	\$ 1,184	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$ -	\$ -	
3-31	Fund Balance, January 1 from December 31 prior year report	\$ 71,902	\$ 54,211	Net Position, January 1 from December 31 prior year report	\$ -	\$ -	
3-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	Prior Period Adjustment (MUST explain)	\$ -	\$ -	
3-33	Fund Balance, December 31			Net Position, December 31			
Sum of Lines 3-30, 3-31, and 3-32				Sum of Lines 3-30, 3-31, and 3-32			
This total should be the same as line 1-37.		\$ 88,936	\$ 55,395	This total should be the same as line 1-37.	\$ -	\$ -	
							GRAND TOTAL
							\$ 129,345

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES NO

Please use this space to provide any explanations or comments:

4-1 Does the entity have outstanding debt? YES NO

4-2 Is the debt repayment schedule attached? If no, MUST explain: YES NO

4-3 Is the entity current in its debt service payments? If no, MUST explain: YES NO

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ 910,000	\$ -	\$ 40,000	\$ 870,000
Lease Liabilities	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 910,000	\$ -	\$ 40,000	\$ 870,000

*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

YES NO

4-5 Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.]? YES NO

If yes: How much?
 Date the debt was authorized:

4-6 Does the entity intend to issue debt within the next calendar year? YES NO

If yes: How much?

4-7 Does the entity have debt that has been refinanced that it is still responsible for? YES NO

If yes: What is the amount outstanding?

4-8 Does the entity have any lease agreements? YES NO

If yes: What is being leased?
 What is the original date of the lease?
 Number of years of lease?
 Is the lease subject to annual appropriation? YES NO
 What are the annual lease payments?

PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT TOTAL

Please use this space to provide any explanations or comments:

5-1	YEAR-END Total of ALL Checking and Savings accounts	\$ 56,902	
5-2	Certificates of deposit	\$ -	
TOTAL CASH DEPOSITS			\$ 56,902
Investments (if investment is a mutual fund, please list underlying investments):			
5-3	ColoTrust	\$ 89,433	
		\$ -	
		\$ -	
		\$ -	
TOTAL INVESTMENTS			\$ 89,433
TOTAL CASH AND INVESTMENTS			\$ 146,335

Please answer the following question by marking in the appropriate box

YES NO N/A

5-4 Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.? YES NO N/A

5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain: YES NO N/A

PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS

Please answer the following question by marking in the appropriate box YES NO Please use this space to provide any explanations or comments:

- 6-1 Does the entity have capitalized assets? YES NO
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no, MUST explain: YES NO

6-3 Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year ¹	Additions ²	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

6-4 Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:	Balance - beginning of the year*	Additions	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction In Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Leased Right-to-Use Assets	\$ -	\$ -	\$ -	\$ -
Intangible Assets	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -

* Must agree to prior year-end balance
 - Generally capital asset additions should be reported at capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy

PART 7 - PENSION INFORMATION

* YES NO Please use this space to provide any explanations or comments:

- 7-1 Does the entity have an "old hire" firefighters' pension plan? YES NO
- 7-2 Does the entity have a volunteer firefighters' pension plan? YES NO
- If yes: Who administers the plan? YES NO

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$	-
State contribution amount:	\$	-
Other (gifts, donations, etc.):	\$	-
TOTAL	\$	-

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1? \$ -

PART 8 - BUDGET INFORMATION

Please answer the following question by marking in the appropriate box		YES	NO	N/A	Please use this space to provide any explanations or comments:										
8-1	Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>											
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>											
If yes:	Please indicate the amount appropriated for each fund separately for the year reported														
<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: left; padding: 5px;">Governmental/Proprietary Fund Name</th> <th style="text-align: right; padding: 5px;">Total Appropriations By Fund</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">General Fund</td> <td style="text-align: right; padding: 5px;">\$ 117,234</td> </tr> <tr> <td style="padding: 5px;">Debt Fund</td> <td style="text-align: right; padding: 5px;">\$ 84,892</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> <tr> <td style="padding: 5px;"></td> <td style="text-align: right; padding: 5px;">\$ -</td> </tr> </tbody> </table>		Governmental/Proprietary Fund Name	Total Appropriations By Fund	General Fund	\$ 117,234	Debt Fund	\$ 84,892		\$ -		\$ -				
Governmental/Proprietary Fund Name	Total Appropriations By Fund														
General Fund	\$ 117,234														
Debt Fund	\$ 84,892														
	\$ -														
	\$ -														

PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)

Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? <small>Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.</small>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

PART 10 - GENERAL INFORMATION

Please answer the following question by marking in the appropriate box		YES	NO	Please use this space to provide any explanations or comments:						
10-1	Is this application for a newly formed governmental entity? If yes: Date of formation: <input style="width: 150px; height: 30px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
10-2	Has the entity changed its name in the past or current year? If Yes: NEW name <input style="width: 400px; height: 20px;" type="text"/> PRIOR name <input style="width: 400px; height: 20px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
10-3	Is the entity a metropolitan district?	<input checked="" type="checkbox"/>	<input type="checkbox"/>							
10-4	Please indicate what services the entity provides: <input style="width: 450px; height: 20px;" type="text" value="Public improvements, including street and traffic controls, water and sanitary and storm sewer facilities."/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>							
10-5	Does the entity have an agreement with another government to provide services? If yes: List the name of the other governmental entity and the services provided: <input style="width: 450px; height: 20px;" type="text"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>							
10-6	Does the entity have a certified mill levy? If yes: Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ amounts):	<input checked="" type="checkbox"/>	<input type="checkbox"/>							
<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tbody> <tr> <td style="padding: 5px;">Bond Redemption mills</td> <td style="text-align: right; padding: 5px;">21.000</td> </tr> <tr> <td style="padding: 5px;">General/Other mills</td> <td style="text-align: right; padding: 5px;">15.000</td> </tr> <tr> <td style="padding: 5px;">Total mills</td> <td style="text-align: right; padding: 5px;">36.000</td> </tr> </tbody> </table>		Bond Redemption mills	21.000	General/Other mills	15.000	Total mills	36.000			
Bond Redemption mills	21.000									
General/Other mills	15.000									
Total mills	36.000									

Please use this space to provide any additional explanations or comments not previously included:

OSA USE ONLY

Entity Wide:		General Fund		Governmental Funds		Notes
Unrestricted Cash & Investments	\$ 146,335	Unrestricted Fund Balan	\$ 84,965	Total Tax Revenue	\$ 144,497	
Current Liabilities	\$ 4,575	Total Fund Balance	\$ 88,936	Revenue Paying Debt Service	\$ 85,561	
Deferred Inflow	\$ 134,750	PY Fund Balance	\$ 71,902	Total Revenue	\$ 147,563	
		Total Revenue	\$ 62,002	Total Debt Service Principal	\$ 40,000	
		Total Expenditures	\$ 44,968	Total Debt Service Interest	\$ 43,225	
		Interfund In	\$ -			
Governmental		Interfund Out	\$ -	Enterprise Funds		
Total Cash & Investments	\$ 146,335	- Proprietary		Net Position	\$ -	
Transfers In	\$ -	- Current Assets	\$ -	- PY Net Position	\$ -	
Transfers Out	\$ -	Deferred Outflow	\$ 132,665	- Government-Wide		
Property Tax	\$ 132,665	Current Liabilities	\$ 40,000	- Total Outstanding Debt	\$ 870,000	
Debt Service Principal	\$ 40,000	Deferred Inflow	\$ 129,345	- Authorized but Unissued	\$ 1,295,000	
Total Expenditures	\$ 129,345	- Cash & Investments	\$ -	- Year Authorized	11/3/2009	
Total Developer Advances	\$ -	- Principal Expense	\$ -			
Total Developer Repayments	\$ -					

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box	YES	NO
12-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
 - a. Include a copy of an adopted resolution that documents formal approval by the Board, or
 - b. Include electronic signatures obtained through a software program such as DocuSign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below.

A MAJORITY of the members of the governing body must complete and sign in the column below.

#	Full Name	Signature, Date, and My term Expires
1	Dan Mitchell Trevey	I, Dan Mitchell Trevey, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Dan Mitchell Trevey</u> Date: <u>3/27/2023</u> My term Expires: <u>May 2025</u>
2	Michael Kleinman	I, Michael Kleinman, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Michael Kleinman</u> Date: <u>3/27/2023</u> My term Expires: <u>May 2023</u>
3	Rudy Byler	I, Rudy Byler, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: <u>Rudy Byler</u> Date: <u>3/28/2023</u> My term Expires: <u>May 2023</u>
4		I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: _____ Date: _____ My term Expires: _____
5		I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: _____ Date: _____ My term Expires: _____
6		I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: _____ Date: _____ My term Expires: _____
7		I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed: _____ Date: _____ My term Expires: _____

Certificate Of Completion

Envelope Id: FCD64D7765F9442AB23CCA7A1D6D5696
 Subject: Olde Town MD - 2022 Audit Exemption.pdf
 Source Envelope:
 Document Pages: 10
 Certificate Pages: 5
 AutoNav: Enabled
 EnvelopeId Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed

Envelope Originator:
 Rhonda Bilek
 rbilek@crsofcolorado.com
 IP Address: 96.88.70.121

Record Tracking

Status: Original
 3/27/2023 8:33:22 AM

Holder: Rhonda Bilek
 rbilek@crsofcolorado.com

Location: DocuSign

Signer Events

Dan Mitchell Trevey
 mitch@trevey.com
 Security Level: Email, Account Authentication
 (None)

Signature

DocuSigned by:

 5910DFD00C8A419...

Timestamp

Sent: 3/27/2023 8:38:45 AM
 Viewed: 3/27/2023 8:50:19 AM
 Signed: 3/27/2023 8:50:37 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 50.211.240.118

Electronic Record and Signature Disclosure:
 Accepted: 3/27/2023 8:50:19 AM
 ID: 19421095-dca7-4d8f-ac83-4e6295cdb019

Michael Kleinman
 michaeljkleinmanlaw@gmail.com
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

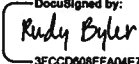
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 Signed: 3/27/2023 8:40:17 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 76.25.248.19

Electronic Record and Signature Disclosure:
 Accepted: 3/27/2023 8:40:10 AM
 ID: cba0bdcc-04a5-4377-90dc-98ccf07e34ec

Rudy Byler
 rudy@pacificnorthent.com
 Security Level: Email, Account Authentication
 (None)

DocuSigned by:

 3FCDD608EFA04E7...

Sent: 3/27/2023 8:38:46 AM
 Viewed: 3/28/2023 2:49:53 PM
 Signed: 3/28/2023 2:49:59 PM

Signature Adoption: Pre-selected Style
 Using IP Address: 70.119.36.58

Electronic Record and Signature Disclosure:
 Accepted: 3/28/2023 2:49:53 PM
 ID: 044ff100-59c1-4413-8237-a6aff4a48ac3

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Olde Town Metropolitan District
Annual Report

Attachment 2
2023 Mill Levy Certification

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

**TO The County Commissioners of Douglas County, Colorado
 On behalf of the Olde Town Metro District
 the Board of Directors
 of the Olde Town Metropolitan District**

Hereby officially certifies the following mills to be levied against the taxing entity's **GROSS** assessed valuation of: **\$3,743,060** Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area the tax levies must be calculated using the NET AV. The taxing entity 's total property tax revenue will be derived from the mill levy multiplied against the **NET** assessed valuation of: **\$3,743,060**

Submitted: *Marcos Pacheco* for budget/fiscal year 2023

PURPOSE	LEVY	REVENUE
1. General Operating Expenses	15.000 mills	\$56,146
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction	-0.000 mills	-\$0
SUBTOTAL FOR GENERAL OPERATING:	15.000 mills	\$56,146
3. General Obligation Bonds and Interest	21.000 mills	\$78,604
4. Contractual Obligations	0.000 mills	\$0
5. Capital Expenditures	0.000 mills	\$0
6. Refunds/Abatements	0.000 mills	\$0
7. Other	0.000 mills	\$0
8. Judgment	0.000 mills	\$0
TOTAL:	36.000 mills	\$134,750

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.). Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND, CONTRACT, OTHER, AND/OR JUDGMENT:

BONDS

- 1. Purpose of Issue: Series 2011 Refunding
 - Series: 2018
 - Date of Issue: 2018-06-12
 - Coupon Rate: 5.87

Maturity Date:	2037-12-01
Levy:	21.000
Revenue:	\$78,604

CONTRACTS

No Contracts Available

OTHER

No Other Available

JUDGMENT

No Judgment Available

Explanation of Change:

Generated On Thu, 15 Dec 2022

Olde Town Metropolitan District
Annual Report

Attachment 3
Obligation Schedule

OLDE TOWN MD PROPOSED 2018 DEBT SERVICE SCHEDULE

Proposed Debt Service Schedule					
Date	Rate	Interest	Principal	Balance	Debt Service
6/1/2018				1,005,000	0
12/1/2018	5.87%	29,497	15,000	990,000	44,497
6/1/2019	5.87%	29,057		990,000	29,057
12/1/2019	5.87%	29,057	20,000	970,000	49,057
6/1/2020	5.87%	28,470		970,000	28,470
12/1/2020	5.87%	28,470	25,000	945,000	53,470
6/1/2021	4.75%	22,444		945,000	22,444
12/1/2021	4.75%	22,444	35,000	910,000	57,444
6/1/2022	4.75%	21,613		910,000	21,613
12/1/2022	4.75%	21,613	40,000	870,000	61,613
6/1/2023	4.75%	20,663		870,000	20,663
12/1/2023	4.75%	20,663	40,000	830,000	60,663
6/1/2024	4.75%	19,713		830,000	19,713
12/1/2024	4.75%	19,713	40,000	790,000	59,713
6/1/2025	4.75%	18,763		790,000	18,763
12/1/2025	4.75%	18,763	40,000	750,000	58,763
6/1/2026	4.75%	17,813		750,000	17,813
12/1/2026	4.75%	17,813	45,000	705,000	62,813
6/1/2027	4.75%	16,744		705,000	16,744
12/1/2027	4.75%	16,744	50,000	655,000	66,744
6/1/2028	4.75%	15,556		655,000	15,556
12/1/2028	4.75%	15,556	50,000	605,000	65,556
6/1/2029	4.75%	14,369		605,000	14,369
12/1/2029	4.75%	14,369	50,000	555,000	64,369
6/1/2030	4.75%	13,181		555,000	13,181
12/1/2030	4.75%	13,181	55,000	500,000	68,181
6/1/2031	4.75%	11,875		500,000	11,875
12/1/2031	4.75%	11,875	55,000	445,000	66,875
6/1/2032	4.75%	10,569		445,000	10,569
12/1/2032	4.75%	10,569	60,000	385,000	70,569
6/1/2033	4.75%	9,144		385,000	9,144
12/1/2033	4.75%	9,144	60,000	325,000	69,144
6/1/2034	4.75%	7,719		325,000	7,719
12/1/2034	4.75%	7,719	65,000	260,000	72,719
6/1/2035	4.75%	6,175		260,000	6,175
12/1/2035	4.75%	6,175	70,000	190,000	76,175
6/1/2036	4.75%	4,513		190,000	4,513
12/1/2036	4.75%	4,513	70,000	120,000	74,513
6/1/2037	4.75%	2,850		120,000	2,850
12/1/2037	4.75%	2,850	120,000	0	122,850

Annual Debt Service Summary					
Date	Rate	Interest	Principal	Balance	Debt Service
Closing				1,005,000	
12/1/2018	5.87%	29,497	15,000	990,000	44,497
12/1/2019	5.87%	58,113	20,000	970,000	78,113
12/1/2020	5.87%	56,939	25,000	945,000	81,939
12/1/2021	4.75%	44,888	35,000	910,000	79,888
12/1/2022	4.75%	43,225	40,000	870,000	83,225
12/1/2023	4.75%	41,325	40,000	830,000	81,325
12/1/2024	4.75%	39,425	40,000	790,000	79,425
12/1/2025	4.75%	37,525	40,000	750,000	77,525
12/1/2026	4.75%	35,625	45,000	705,000	80,625
12/1/2027	4.75%	33,488	50,000	655,000	83,488
12/1/2028	4.75%	31,113	50,000	605,000	81,113
12/1/2029	4.75%	28,738	50,000	555,000	78,738
12/1/2030	4.75%	26,363	55,000	500,000	81,363
12/1/2031	4.75%	23,750	55,000	445,000	78,750
12/1/2032	4.75%	21,138	60,000	385,000	81,138
12/1/2033	4.75%	18,288	60,000	325,000	78,288
12/1/2034	4.75%	15,438	65,000	260,000	80,438
12/1/2035	4.75%	12,350	70,000	190,000	82,350
12/1/2036	4.75%	9,025	70,000	120,000	79,025
12/1/2037	4.75%	5,700	120,000	0	125,700

Olde Town Metropolitan District
Annual Report

Attachment 4
2023 Certified Record of Proceedings

**OLDE TOWN METROPOLITAN DISTRICT
GENERAL FUND
2023 ADOPTED BUDGET
WITH 2021 ACTUAL AND 2022 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,**

	<u>2021 Actual</u>	<u>2022 Estimated</u>	<u>2023 Adopted</u>
REVENUES			
Property taxes	\$ 44,093	\$ 55,569	\$ 56,146
Specific ownership taxes	4,252	4,883	3,930
Interest	238	1,100	500
Total revenues	<u>48,583</u>	<u>61,552</u>	<u>60,576</u>
EXPENDITURES			
County treasurer fees	665	834	842
Directors' fees	300	1,000	1,000
District management and accounting	23,576	15,000	15,000
Dues and subscriptions	303	500	500
Elections	-	630	1,000
Insurance and bonds	2,531	2,826	2,900
Legal	4,656	20,000	20,000
Miscellaneous	597	400	400
Payroll taxes	23	100	100
Landscape repairs and maintenance	-	-	10,000
Street repairs and maintenance	-	-	75,000
Emergency reserve	-	1,800	3,800
Total expenditures	<u>32,651</u>	<u>43,090</u>	<u>130,542</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>15,932</u>	<u>18,462</u>	<u>(69,966)</u>
OTHER FINANCING USES			
Transfer to debt service fund	(25,000)	-	-
Total other financing uses	<u>(25,000)</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	(9,068)	18,462	(69,966)
BEGINNING FUND BALANCE	<u>80,970</u>	<u>71,902</u>	<u>90,364</u>
ENDING FUND BALANCE	<u><u>\$ 71,902</u></u>	<u><u>\$ 90,364</u></u>	<u><u>\$ 20,398</u></u>

**OLDE TOWN METROPOLITAN DISTRICT
DEBT SERVICE FUND
2023 ADOPTED BUDGET
WITH 2021 ACTUAL AND 2022 ESTIMATED AMOUNTS
FOR THE YEARS ENDED AND ENDING DECEMBER 31,**

	2021 Actual	2022 Estimated	2023 Adopted
REVENUES			
Property taxes	\$ 50,877	\$ 77,797	\$ 78,604
Specific ownership taxes	4,906	6,745	5,502
Interest	387	650	500
Total revenues	56,170	85,192	84,606
EXPENDITURES			
General			
County treasurer fees	767	1,167	1,179
Debt service			
Loan principal	35,000	40,000	40,000
Loan interest	44,888	43,225	41,325
Paying agent fees	-	500	500
Total expenditures	80,655	84,892	83,004
EXCESS OF EXPENDITURES OVER (UNDER) REVENUES	(24,485)	300	1,602
OTHER FINANCING SOURCES			
Transfer from general fund	25,000	-	-
Total other financing sources	25,000	-	-
NET CHANGE IN FUND BALANCE	515	300	1,602
BEGINNING FUND BALANCE	53,696	54,211	54,511
ENDING FUND BALANCE	\$ 54,211	\$ 54,511	\$ 56,113

Olde Town Metropolitan District
Annual Report

Attachment 5
Transparency Notice

NOTICE TO ELECTORS
SPECIAL DISTRICT TRANSPARENCY NOTICE - 2023
Pursuant to Section 32-1-809, Colorado Revised Statutes

This information must be provided¹ to the eligible electors of the district between November 16, 2022 and January 15, 2023.

Name of special district	Olde Town Metropolitan District	
Address and telephone number of district's principal business office	7995 E. Prentice Avenue, Suite 103E, Greenwood Village, CO 80111 (303) 381-4960	
Name and telephone number of manager or other primary contact person for district	Joel Meggers; District Manager Community Resource Services of Colorado, LLC (303) 381-4960.	
Time and place designated for regular board meetings (Pursuant to §32-1-903), C.R.S.)	Meetings on dates determined by the Board of Directors on an as-needed basis at the offices of Community Resource Services of Colorado, LLC, 7995 East Prentice Avenue, Suite 103E, Greenwood Village, CO.	
Posting place designated for meeting notice (Pursuant to §24-6-402(2)(c), C.R.S.)	SE corner of Jordan Road and Mainstreet, Parker, CO https://oldetownmd.com/	
District mill levy	36.000 mills certified for collection in 2023	
Total ad valorem tax revenue received by district during 2022 (Note if unaudited or otherwise incomplete.)	\$133,366 (unaudited)	
Names of board members (Check applicable boxes for any board member whose seat will be on the ballot at the May 2025 election.)	(1) Dan Mitchell Trevey – Chair <input checked="" type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(2) Michael Kleinman <input type="checkbox"/> This office will be on the May 2027 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(3) Rudy Byler <input type="checkbox"/> This office will be on the May 2027 ballot. <input checked="" type="checkbox"/> Two -year term <input type="checkbox"/> Four-year term	(4) Vacant <input checked="" type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term
	(5) Vacant <input type="checkbox"/> This office will be on the May 2025 ballot. <input type="checkbox"/> Two-year term Four-year term	
For seven-member boards:	(6) N/A	(7) N/A
Date of next regular election	May 6, 2025	
Self-nomination forms to be a candidate for district board member may be obtained from	Tamara Seaver Icenogle Seaver Pogue 4725 S Monaco St., Suite 360 Denver, CO 80237 303-867-3203	
Self-nomination forms to be a candidate for district board member should be returned to	Tamara Seaver Icenogle Seaver Pogue 4725 S Monaco St., Suite 360 Denver, CO 80237 303-867-3203	
Completed self-nomination forms must be received by the district by	February 28, 2025, no later than 5:00 p.m.	

District election results will be posted on these websites:	https://dola.colorado.gov/lgis	District or other website: http://crsofcolorado.com/olde-town-md/
Absentee voting and permanent absentee voter status Where to obtain and return applications: (Pursuant to §1-13.5-1003, C.R.S.)	may be obtained from: Tamara Seaver Icenogle Seaver Pogue 4725 S Monaco St., Suite 360 Denver, CO 80237 303-867-3203	and may be returned to: Tamara Seaver Icenogle Seaver Pogue 4725 S Monaco St., Suite 360 Denver, CO 80237 303-867-3203
Notice completed by:	Name: Rhonda S. Bilek Title: Assistant Administrator E-mail: rbilek@crsofcolorado.com	Notice Dated: July 23, 2023 Some information herein may be subject to change.

File copy of this Notice with:

- Clerk and Recorder of each county in which district is wholly or partially located;
- Assessor of each county in which the district is wholly or partially located;
- Treasurer of each county in which the district is wholly or partially located;
- Board of county commissioners of each county in which the district is wholly or partially located;
- Governing body of any municipality in which the district is wholly or partially located;
- Division of Local Government; and
- District's principal business office (make available for public inspection).

¹Notice must be provided in one or more of the following manners:

- a) Mail notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed notices, so long as the information regarding each district is separately displayed and identified);
- b) Include notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other notice of election, or other informational mailing sent by the district to the eligible electors;
- c) Post notice on district's official website (Note: You must also provide the Division of Local Government (<https://dola.colorado.gov/lgis>) with the address of your district's website to establish a link on the DLG's site);
- d) Post notice on website of the Special District Association of Colorado (www.sdaco.org) (Note: Your district must be an SDA member. Send notice to SDA by mail or electronic transmission); or
- e) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the notice in at least three public places within the limits of the special district and, in addition, posting a notice in the office of the county clerk and recorder of the county in which the special district is located. Such notices shall remain posted until the Tuesday succeeding the first Monday of the following May.

**SPECIAL DISTRICT TRANSPARENCY NOTICE
OLDE TOWN METROPOLITAN DISTRICT**

Olde Town Metropolitan District
Annual Report

Attachment 6
Contact Information

OLDE TOWN METROPOLITAN DISTRICT

President (2025) Dan Mitchell Trevey	303-841-1400	Trevey Land & Commercial 10510 Dransfeldt Rd., #100 Parker, CO 80134 mitch@trevey.com
Vice President / Assistant Secretary: (2027) Michael Kleinman	303-975-6353	Pacific North Enterprises LLC 119 S Harrison Street Denver, CO. 80209 michaeljkleinmanlaw@gmail.com
Secretary / Treasurer: (2027) Rudy Byler		Pacific North Enterprises LLC 119 S Harrison Street Denver, CO. 80209 rudy@pacificnorthent.com
Assistant Secretary: (2025) Vacant		
Assistant Secretary: (2027) Vacant		

District Attorney: Tamara Seaver Icenogle Seaver Pogue Paralegal: Megan Liesmaki Karlie Ogden Esq	303-292-9100 303-867-3203	4725 S. Monaco St, Suite 360 Denver, CO 80237 tseaver@isp-law.com mliesmaki@isp-law.com kogden@isp-law.com
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Senior Manager: Joel Meggers CRS of Colorado, LLC	303.381.4960 (w) 303.381.4961 (f)	7995 E. Prentice Avenue, Ste. 103E Greenwood Village, CO 80111 jmeggers@crsofcoloraod.com
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Olde Town Metropolitan District
Annual Report

Attachment 7
Rules of Official Custodian

OLDE TOWN METROPOLITAN DISTRICT

**RULES RELATED TO REQUESTS FOR INSPECTION OF PUBLIC RECORDS
PURSUANT TO
THE COLORADO OPEN RECORDS ACT, SECTIONS 24-72-200.1 *et seq.*, C.R.S.**

WHEREAS, Olde Town Metropolitan District (the “District”) is a special district organized and existing pursuant to Sections 32-1-101 *et seq.*, C.R.S.; and

WHEREAS, the District is a political subdivision for purposes of the Colorado Open Records Act, Sections 24-72-200.1 *et seq.*, C.R.S., as may be amended from time to time (“CORA”), as defined in Section 24-72-202(5), C.R.S., and is thus subject to CORA; and

WHEREAS, the District has designated an “Official Custodian,” as that term is defined in Section 24-72-202(2), C.R.S., who is responsible for the maintenance, care, and keeping of the District’s public records, regardless of whether the records are in his or her actual personal custody and control; and

WHEREAS, the District has designated a “Custodian,” as that term is defined in Section 24-72-202(1.1), C.R.S., who shall serve as the repository for the District’s public records and shall have personal custody and control of the District’s public records and assist the Official Custodian with the maintenance, care, and keeping of the District’s public records; and

WHEREAS, pursuant to Section 24-72-203(1)(a), C.R.S., the Official Custodian may make such rules with reference to the inspection of public records as are reasonably necessary for the protection of such records and the prevention of unnecessary interference with the regular discharge of the duties of the Custodian and the Custodian’s office; and

WHEREAS, the Official Custodian finds it is necessary and in the best interests of the District to adopt certain rules with reference to the inspection of its public records.

NOW, THEREFORE, THE OFFICIAL CUSTODIAN MAKES AND ADOPTS THE FOLLOWING RULES WITH REFERENCE TO THE INSPECTION OF THE OLDE TOWN METROPOLITAN DISTRICT’S PUBLIC RECORDS:

1. Inspection of Public Records. All “Public Records” of the District, as such term is defined in Section 24-72-202(6), C.R.S., shall be available for public inspection by any person at reasonable times as provided in CORA, except as otherwise provided in CORA or as otherwise provided by law. All requests to inspect Public Records shall be in writing and delivered to the Custodian or his or her designee. Upon the receipt of a written request to inspect Public Records, the Custodian or his or her designee shall set a date and hour at which time the requested Public Records will be available for inspection, which date and hour of inspection shall be between the hours of 8:00 A.M. and 5:00 P.M., Mountain Standard Time, three (3) working days or less from the date such Public Records were requested for inspection unless extenuating circumstances exist as provided in Section 24-72-203(3)(b), C.R.S. The day the request is received, weekends, and

legally recognized holidays shall not count as a working day for the purposes of computing the date set for inspection of Public Records. A modification to a request for Public Records is considered a new request.

2. Notification for Inspecting Public Records Not Under Control of the Custodian. If the Public Records requested are not in the custody or control of the Custodian or the Official Custodian, the Custodian or his or her designee shall notify the person requesting to inspect such records that said records are not in the custody or control of the Official Custodian or the Custodian. The notification shall state in detail to the best of the Custodian's knowledge and belief, the reason for the absence of the records, the location of the records, and what person has custody or controls the records.
3. Notification for Inspecting Public Records in Use or Otherwise Unavailable. If the Public Records requested are in active use, in storage, or otherwise not readily available at the time requested, the Custodian or his or her designee shall notify the person requesting to inspect the Public Records of the status of the Public Records. Such notification shall be made in writing if desired by the person requesting to inspect the Public Records.
4. Copies of Public Records. Within the period specified in Section 24-72-203(3), C.R.S., the Custodian or his or her designee shall notify the person requesting a copy of the Public Records that a copy of the Public Records is available but will only be sent to the requester once the Custodian either receives payment or makes arrangements for receiving payment for all costs associated with records transmission and for all other fees lawfully allowed, regardless of whether provided for herein, unless recovery of all or any portion of such costs or fees has been waived by the Custodian. Upon receipt of such payment, the Custodian or his or her designee shall send a copy of the Public Records to the requester as soon as practicable but no more than three (3) business days after receipt of, or making arrangements to receive, such payment.
5. Fees for Copies of Public Records. The Custodian or his or her designee shall furnish, for a fee as set forth herein, a copy, printout, or photograph of the District's Public Records requested. The fee shall be twenty-five cents (\$0.25) per standard page, or such other maximum amount as authorized by Section 24-72-205(5), C.R.S., for a copy, printout, or photograph of the Public Record except as follows:
 - a. When the format is other than a standard page, the fee shall not exceed the actual cost of providing the copy, printout, or photograph;
 - b. If other facilities are necessary to make a copy of the Public Records, the cost of providing the copy at the other facilities shall be paid by the person requesting the copy;
 - c. If the Public Records are a result of computer output other than word processing, the fee for a copy, printout, or photograph thereof may be based on recovery of the actual incremental costs of providing the electronic services and products

together with a reasonable portion of the costs associated with building and maintaining the information system;

- d. If, in response to a specific request, the District has performed a manipulation of data so as to generate a record in a form not used by the District, a reasonable fee may be charged to the person making the request, which fee shall not exceed the actual costs of manipulating the data and generating the record in accordance with the request; and
 - e. Where the fee for a certified copy or other copy, printout, or photograph of a Public Record is specifically prescribed by law, that specific fee shall apply in lieu of the fee(s) set forth herein.
6. Transmission Fees. In addition to the fees set forth above, where the person requesting the Public Record requests the transmission of a certified copy or other copy, printout, or photograph of a Public Record by United States mail or other non-electronic delivery service, the Custodian or his or her designee may charge the costs associated with such transmission, except that no transmission fees may be charged to the records requester for transmitting a Public Record via electronic mail.
 7. Research and Retrieval Fees. In addition to the fees set forth above, in accordance with Section 24-72-205(6), C.R.S., the Official Custodian, Custodian, or his or her designee may charge a research and retrieval fee of \$33.58 per hour, or such other maximum hourly fee as may be adjusted from time to time pursuant to Section 24-72-205(6)(b), C.R.S., for time spent by the District's directors, employees, agents, and consultants researching, retrieving, gathering, collecting, compiling, preparing, redacting, manipulating, and/or otherwise producing records in order to respond to a request for Public Records. Provided, however, that such research and retrieval fee may not be imposed for the first hour of time expended in connection with such research and retrieval activities related to a request for Public Records, but may be imposed for each subsequent hour.
 8. Payment of Fees. All fees associated with production of the District's Public Records requested by the person inspecting said Public Records, as set forth in Paragraphs 4 through 7 above, shall be received by the District before the delivery or inspection of said Public Records.
 9. In Force Until Amended or Repealed. These rules of the Official Custodian shall remain in full force and effect unless and until such time as they are amended or repealed by the Official Custodian regardless of any change in either the individual serving as, or the designation of, the Official Custodian of the District.
 10. Repealer. These rules of the Official Custodian shall supersede all previous versions of rules, regulations, practices and policies of the District related to inspection of Public Records.

ADOPTED, APPROVED, AND MADE EFFECTIVE the 16th day of November 2022.

DocuSigned by:

Dan Mitchell Trevey

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By: Dan Mitchell Trevey, President
Official Custodian of Public Records
Olde Town Metropolitan District